



Responsible Recycling Services, LLC



805 Tomahawk Drive  
Kutztown, PA 19530

Phone: 484-641-5156  
Fax: 484-641-5158

**Logistics & Recycle Fees  
Will Apply For All Items.**

## RRS Services Pick Up Information Sheet

### ON-SITE HARD DRIVE SHREDDING NOW AVAILABLE!!!

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Business Hours available for pickup: \_\_\_\_\_

Does your company employ more than 50 employees? \_\_\_\_\_

Does your company have a Loading Dock for this pick up? \_\_\_\_\_

Please Circle Requested Services: E-Waste Recycling – TV/Monitor  
Recycling—Freon Appliance Recycling— Hard Drive Destruction  
Document Shredding- Non Freon-Appliance Recycling—  
Light Bulb Recycling—Battery Recycling—Other \_\_\_\_\_

Items are: On Pallets or In Gaylord Boxes – How Many? \_\_\_\_\_

\*If Items are not palletized please complete “Loose Loading Sheet”

Special Instructions for Driver: \_\_\_\_\_

**Please return this form by:**

Email [wendy@responsiblerecyclingservices.com](mailto:wendy@responsiblerecyclingservices.com) or fax: (484-641-5158).

You will receive a call/email from us with pickup date and time.

If you have any questions please give us a call at 484-641-5156.

**\*\*\*\*\* ALL ITEMS FOR PICKUP MUST BE GATHERED TOGETHER IN ONE AREA  
ON GROUND LEVEL or ON A LOADING DOCK\*\*\*\*\***

**\*\*\*2018\*\*\***



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805 Tomahawk Drive  
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Phone: 484-641-5156 Wendy Gordon Rodriguez  
Fax: 484-641-5158

## Loose Loading Information Sheet

Company Name: \_\_\_\_\_

**Please tell us about your e-waste. List the number of each item you have for recycling.**

Desktop Computers: \_\_\_\_\_

Laptops: \_\_\_\_\_

UPS (Battery Back Ups): \_\_\_\_\_

Desktop Printers: \_\_\_\_\_

LCD (Flat) Computer Monitors: \_\_\_\_\_

CRT (Tube) Monitors: \_\_\_\_\_

Large TVs: \_\_\_\_\_ (Wooden console, Projection)

TVs: \_\_\_\_\_ (Tube / Flat)

Floor Copiers: \_\_\_\_\_

Large Machines: \_\_\_\_\_

Small Electronics: \_\_\_\_\_ (Keyboards, Phones, Cables, Routers, Computer Parts, Etc)

Full Size Refrigerator/Freezers: \_\_\_\_\_

Air Conditioners: \_\_\_\_\_

Dehumidifiers: \_\_\_\_\_

Washer / Dryers : \_\_\_\_\_

Stoves/Dishwashers: \_\_\_\_\_

Dorm Refrigerators: \_\_\_\_\_

Metal Items: (please be specific) : \_\_\_\_\_